



**Civic
Centre
Uckfield**



**Luxfords
Restaurant**

Conference Catering

Jug of iced tap water included in all room rates

Tea/Coffee and Biscuits	£1.50 per person
Tea/Coffee and Pastries Special	£3.25 per person
Fruit Juice	£7.95 per jug (serves 12) <i>Orange or Apple</i>
Elderflower Cordial with Sparkling Water	£7.95 per jug (serves 12)
Mineral Water	£1.50 per 500ml bottle <i>Still or Sparkling</i>

Buffets

Buffet No. 1 <i>Selection of sandwiches and wraps (including Roasted peppers and cream cheese, Ham, Tuna, Cheese and Tomato, Egg Mayonnaise), Crisps, Sticky Cocktail Sausages with toasted sesame seeds and Assorted Cakes. Fresh fruit platter OR Vegetable Crudités with dips (V/GF)</i> V-vegetarian GF = gluten free	£7.50 per person
Buffet No. 2 - Minimum number 10 persons (includes Tea and Coffee) As for Buffet 1 with the addition of two of the following savouries. Savouries: <i>Potato Wedges and dips V GF</i> <i>Southern-fried Chicken Strips</i> <i>Plaice Goujons with French Fries</i> <i>Brie and Cranberry Wontons V</i> <i>Vegetable crudités and dips V GF</i> V-vegetarian GF = gluten free	£9.75 per person

Please note that there is a minimum charge of £10 for all invoiced conference refreshments and catering.

Speciality Teas, Hot Chocolate and Coffees such as Latte', Cappuccino and Americano can be purchased from Luxfords Restaurant.

Alternatively, you can reserve a table in Luxfords Restaurant – open from 9.30am to 3pm.

Booking Details

Booking No:	Date of Venue Hire:
Room:	No. of delegates:
Start time: am/pm	Finish time: am/pm
Contact Name:	Company/Organisation/Dept:
Address for Invoicing:	Purchase Order No:

Please Note:

Should my catering requirements for this booking change from those stated below, including any changes in numbers, or cancellation, I undertake to notify Luxfords Restaurant at least four days in advance of the booking in respect of food. I understand that failure to give the required notice makes me liable to settle in accordance with presented invoices.

Signed:

Date:

Print Name:

REFRESHMENT REQUIREMENTS

Morning: Coffee/Tea & Biscuits **Required at:**

Afternoon: Coffee/Tea & Biscuits **Required at:**

Evening: Coffee/Tea & Biscuits **Required at:**

LUNCH

Menu:

Menu Selections (where relevant):

Price per person:-

Beverages:

EVENING

Menu:

Selections (where relevant):

Price per person:-

Beverages:

BAR

Required from: pm

Until: pm/am
The latest you may hire the bar is up to 12.30am

Additional Information: Please give details of any special dietary requirements you may have (vegetarian, vegan, coeliac, diabetic, etc):